



Customer Information Form

Texas A&M University - College Station
Texas A&M University - Galveston
Texas A&M University System

Business/Individual Customer Name	Federal ID/Social Security Numb.	TAMU/TAMUG/TAMUS Customer Number (if assigned)

Customer Information
Address:
City: State/ZIP:
Contact Name:
Email address:
Phone:
Fax:

Persons authorized to make purchases on this acct.
Accounts Payable Contact Name:
Email Address:
Phone:
Fax:

Name: _____ <i>Customer Representative</i>	Title: _____
Signature: _____	Date: _____

This form must be completed in order to extend credit and allow our customers to pay for goods/services at a later date.
PAST DUE INVOICES ARE SUBJECT TO BEING REPORTED TO THE STATE COMPTROLLER AND/OR A COLLECTION AGENCY.
A FEE WILL BE APPLIED TO ALL RETURNED CHECKS.

Privacy Notice: State Law requires that you be informed of the following: (1) You are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.

TAMU/TAMUG/TAMUS Departmental Certification:

I have verified the identification of the customer requesting this service.

Department Name

Department Rep Signature

Department Rep Name

Please either fax or mail completed form as shown below:

TAMU/TAMUS - College Station
Fax completed form to:
(979) 845-1655

Mail completed form to:
Texas A&M University
Elemental Analysis Laboratory
3144 TAMU
College Station, Texas 77843
Attn: Dr. Bryan E. Tomlin