



**Customer Information Form**

Texas A&M University - College Station  
Texas A&M University - Galveston  
Texas A&M University System

| Business/Individual Customer Name | Federal ID/Social Security Numb. | TAMU/TAMUG/TAMUS Customer Number (if assigned) |
|-----------------------------------|----------------------------------|--|
|                                   |                                  |  |

| Customer Information |
|----------------------|
| Address:             |
|                      |
| City: State/ZIP:     |
| Contact Name:        |
| Email address:       |
| Phone:               |
| Fax:                 |

| Persons authorized to make purchases on this acct. |
|--|
|  |
|  |
| Accounts Payable Contact Name:                     |
| Email Address:                                     |
| Phone:   |
| Fax:   |

|   |              |
|---|--------------|
| Name: _____<br><i>Customer Representative</i> | Title: _____ |
| Signature: _____                              | Date: _____  |

***This form must be completed in order to extend credit and allow our customers to pay for goods/services at a later date.***  
**PAST DUE INVOICES ARE SUBJECT TO BEING REPORTED TO THE STATE COMPTROLLER AND/OR A COLLECTION AGENCY.**  
**A FEE WILL BE APPLIED TO ALL RETURNED CHECKS.**

**Privacy Notice:** State Law requires that you be informed of the following: (1) You are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.

**TAMU/TAMUG/TAMUS Departmental Certification:**

I have verified the identification of the customer requesting this service.

\_\_\_\_\_ Department Name

\_\_\_\_\_ Department Rep Signature

\_\_\_\_\_ Department Rep Name

**Please either fax or mail completed form as shown below:**

**TAMU/TAMUS - College Station**  
**Fax completed form to:**  
 (979) 845-1655

**Mail completed form to:**  
 Texas A&M University  
 Elemental Analysis Laboratory  
 3144 TAMU  
 College Station, Texas 77843  
 Attn: Dr. Bryan E. Tomlin